

Bastrop City Council  
October 25, 2016 at 6:30 pm



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*In compliance with the requirements of Chapter 551 of the Texas Government Code, the public is hereby provided notice that it is possible that a quorum, or more, of the membership of the Bastrop Economic Development Corporation may be in attendance, to observe and/or participate in the above-referenced meeting of the Bastrop City Council.*

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Pursuant to the Texas Government Code, Chapter 551, the Bastrop City Council will hold a Regular Meeting on October 25, 2016, in the City Council Chambers located at 1311 Chestnut Street, Bastrop, Texas to consider the following matters:

- 1. **CALL TO ORDER**
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **INVOCATION** – The Rev. Ben Hitzfeld, Bastrop Christian Church
- 4. **PRESENTATIONS**
  - A. Update on Bastrop Economic Development Corp. – Executive Director Shawn Kirkpatrick
- 5. **PROCLAMATIONS**
  - A. Arbor Day – Parks Department
- 6. **ANNOUNCEMENTS, INFORMATION AND REQUESTS BY COUNCIL MEMBERS**
  - A. Distribution of Items to Council (If Necessary) – Ann Franklin
  - B. Items Targeted for Future Meetings.
  - C. Announcement by Council Member Jones Regarding upcoming workshops:  
Recreation Workshop – November 1, 2016  
TML Webcast – November 3-4, 2016  
TML Webcast – November 29 – December 7, 2016
  - D. Requests by Council Members for items on future agendas and requests for information from City Manager.
  - E. Letter from Council Member McAnally stating that her proposed resignation, announced at the October 11, 2016 City Council meeting, has been withdrawn. (Information Page 1)
  - F. Thank you letter from Mr. Henry Bell. (Information Page 2)
- 7. **CITIZEN COMMENTS**

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 EXECUTIVE SESSION: *The Council reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Ch. 551 Govt. Code, Vernon's TX Code, Annotated, the item below will be discussed in closed session.* 1. SECTION 551.071 – Consultations with Attorney related to legal matters  
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**A. CONSENT AGENDA** - *All of the following items are considered to be self-explanatory by the Council and will be enacted with one motion; there will be no separate discussion of these items unless a Council Member requests.*

		<u>TAB</u>	<u>PG</u>	<u>REQUESTOR</u>
A.1	Approval of minutes from Regular Council Meetings of June 14, 2016, August 9, 2016 and September 13, 2016 and Special Called Meetings of June 20, 2016, June 21, 2016 and July 5, 2016.	A.1	PG3	City Secretary, Ann Franklin
A.2	Board appointment by Mayor Ken Kesselus and confirmation by the Bastrop City Council Members on the appointment of John Landwehr to Place 3 on the Bastrop Vision Task Force with a term of 2016 - 2017.	A.2	PG37	Mayor Kesselus
A.3	Approval of a joint resolution of the County of Bastrop and City of Bastrop, honoring our Veterans, November 11, 2016.	A.3	PG40	Mayor Kesselus
A.4	Approval of the revised City of Bastrop Purchasing Card Policy.	A.4	PG42	Chief Financial Officer, Tracy Waldron
A.5	Approval of a Bank Depository Agreement Extension between the City of Bastrop and First National Bank of Bastrop.	A.5	PG49	Chief Financial Officer, Tracy Waldron

**B. PUBLIC HEARINGS, ORDINANCES & OTHER ITEMS ELIGIBLE FOR CONSIDERATION AND/OR ACTION - NONE**

**C. OLD BUSINESS**

C.1	<b>SECOND READING OF AN ORDINANCE REQUESTING TRAFFIC MODIFICATIONS ALONG ALLEY A AND B, LIMITING VEHICLES TRAVELING SOUTH ON ALLEY A TO RIGHT TURNS ONLY AND ALLEY B, TRAFFIC HEADING NORTH RIGHT TURN ONLY.</b>	C.1	PG51	Mayor Kesselus
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**D. NEW BUSINESS**

- D.1 Consideration, discussion and possible action regarding the recommendation that Interim City Manager Marvin Townsend be designated Public Information Coordinator. The Interim City Manager has completed the training requirements and has submitted a copy of the Attorney General’s Certificate regarding such training to the City Secretary. If the City’s Public Information Coordinator has received Public Information Act Training, the law does not require each member of the City Council to also take the same training.
D.1
PG54
Interim City Manager, Marvin Townsend
- D.2 Consideration, discussion and possible action regarding approval of by-laws for the Vision Task Force. The Task Force approved the proposed Bylaws on October 17, 2016.
D.2
PG55
Main Street Program Director, Sarah O’Brien
- D.3 Consideration, discussion and possible action on approval of the revised City of Bastrop Financial Management Policy.
D.3
PG62
Chief Financial Officer, Tracy Waldron
- D.4 Consideration, discussion and possible action on acceptance of the unaudited Preliminary Monthly Financial Reports for the period ending September 30, 2016.
D.4
PG75
Chief Financial Officer, Tracy Waldron
- D.5 **FIRST READING OF AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2016 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**
D.5
PG103
Chief Financial Officer, Tracy Waldron
- D.6 **FIRST READING OF AN ORDINANCE ADDING ARTICLE A1.18 “FILMING AND BROADCASTING”, TO CHAPTER 1 OF THE BASTROP CITY CODE OF ORDINANCES OF THE CITY OF BASTROP, TEXAS; ESTABLISHING A FEE SCHEDULE IN APPENDIX A SEC. A1.18; AND PROVIDING AN EFFECTIVE DATE. THIS WILL CREATE THE DEPARTMENT OF FILMING/BROADCASTING AND ESTABLISH THE FEES FOR THE SERVICES PROVIDED.**
D.6
PG 109
Director of Information Technology, Andres Rosales
- D.7 Consideration, discussion and possible action regarding replacement of the flat areas of the Library’s roof. Recommendation that a contract be awarded to Garland / DBS, Inc. of Cleveland, Ohio for \$98,811.00 to replace the flat areas of the Library roof. The Garland Company is the manufacturer of the roofing material. Garland will be responsible for the work which will be carried out by a subcontractor, Q.A. Construction Services. Pricing has been established through a Master
D.7
PG113
Library Director, Mickey DuVall

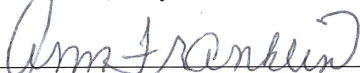
Intergovernmental Cooperative Purchasing Agreement with Cobb County, Georgia and U.S. Communities, a coop of local governments. The roof repairs were included in the 2015/2016 Budget at \$88,000 but not expended. A budget amendment will be forthcoming for 2016/2017 Budget. The ten-year old roof has developed significant leaks that cannot be corrected by patching. The roof will have a 15 year warranty as to materials and workmanship which can be extended to 30 years if certain conditions are met.

- D.8 Resolution accepting the Camp Swift Joint Land Use Study documents, background report, report, and executive summary, endorsing and supporting the strategies described therein that are intended to encourage compatibility of development surrounding Camp Swift, maximize Camp Swift’s usefulness to the Texas Army National Guard, and ensure Camp Swift’s long-term viability as a center for training excellence. D.8 PG127 Director of Planning and Development, Melissa McCollum
- D.9 Discussion of the State Platting Law as it relates to the one lot plat considered as a variance request on June 14, 2016 and again on October 11, 2016. The buyer of the lot is requesting a variance to a lot on Phelan Road in the City’s one mile extra territorial jurisdiction. Evidence presented at the City Council meeting indicated a drainage problem that should have been resolved by the owner who subdivided the property. D.9 PG149 Interim City Manager, Marvin Townsend
- D.10 Discussion of status of plans for improvement of Alley D parking lot (expansion of the Pine Street parking lot). D.10 PG150 Director of Public Works, Trey Job
- D.11 Discussion of status of engineering plans for one-million-gallon water elevated storage tank and the extension of the 16” water main (2 segments approximately 5,700 feet each). D.11 PG151 Director of Public Works, Trey Job

**F. ADJOURNMENT**

CERTIFICATION

I, Ann Franklin, City Secretary, certify that this notice of meeting was posted at the Bastrop City Hall on the 21<sup>st</sup>, Day of October 2016, at 3:00 p.m.

  
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NOTICE OF ASSISTANCE AT PUBLIC MEETINGS; THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIAL MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND A MEETING AND WHO MAY NEED ASSISTANCE ARE

AGENDA- REGULAR COUNCIL

OCTOBER 25, 2016

ENCOURAGED TO CONTACT THE CITY SECRETARY AT 512-332-8800. PLEASE PROVIDE A FORTY-EIGHT (48) HOUR NOTICE. Confirmed by TC